

# **Extending an Offer or Invitation**

## **Suggested Role-Plays**

- 1.** You want to invite five friends to your house for a sleepover, but your parents will allow you to invite only two. Show how you would invite two of your five friends.
- 2.** You want to invite Kelly to the school dance. Show or describe a proper invitation.
- 3.** You are having a big birthday party next weekend and everyone in your class is welcome to attend. Show how you would extend an invitation to everyone in the class.
- 4.** The school librarian needs volunteers to reorganize the bookshelves. Show how you would ask a friend to join you in helping out the librarian.

# Extending an Offer or Invitation

## Think Sheet

Name \_\_\_\_\_ Date \_\_\_\_\_

List reasons why it can sometimes be hard to extend an offer or invitation properly, and then describe how you would overcome that problem.

- 
- 
- 
- 

What negative consequences or outcomes might you experience if you do not know how to extend an offer or invitation?

List reasons why it is important to know how to extend an offer or invitation:

- 
- 
- 
- 

How can the skill of **Extending an Offer or Invitation** help you at school?

How can the skill of **Extending an Offer or Invitation** help you outside of school?

# **Extending an Offer or Invitation**

- 1. Choose an appropriate time and place to extend the invitation.**
- 2. Look at the person.**
- 3. Use a pleasant or happy voice tone.**
- 4. Extend the invitation.**
- 5. Request a timely response.**
- 6. Politely end the conversation.**